

Special Meeting of the Board of Trustees
Monday July 22, 2024 6:15pm

Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Agenda
MINUTES

Join Zoom Meeting:

<https://us06web.zoom.us/j/3655158721?pwd=VVIxY2luK0x0WGlySGY0RHFzSDVMdz09&omn=87021500437>

Meeting ID: 365 515 8721

Passcode: 413375

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15pm and Roll Call was taken:

Trustee May - Present

Trustee Lovato - Present Via Zoom

Trustee Sanchez - Present

Trustee Hall - Present

Mayor Dial - Present

1.0 Approval/Disapproval of Agenda - Action Item

ACTION TAKEN: Trustee May made a motion to approve the July 22, 2024 Special Meeting agenda as written. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

NO PUBLIC COMMENT

2.0 Approval of Resolution 2024-15 Approving the FY25 Final Budget- Action Item- Roll Call Vote

ACTION TAKEN: Trustee Hall made a motion to approve resolution 2024-15 FY25 Final Budget. Trustee May seconded the motion. **ROLL CALL:** Trustee May - Yes Trustee Lovato - Yes Trustee Sanchez - Yes Trustee Hall - Yes **MOTION CARRIED**

3.0 Approval to remove previous Clerk Michelle Jones as an executor to the Wells Fargo Bank Accounts and all other banks which the hold Town Funds

ACTION TAKEN: Trustee Sanchez made motion to remove Michelle Jones as executor of the Wells Fargo Bank Accounts and all other banks which holds Town funds. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED.**

4.0 Approval for Deputy Clerk Roy Hubbard and General Office Clerk Laura Acosta to act on behalf of the Town of Estancia with signatory authority with Wells Fargo Bank, State Employees Credit Union, United Business Bank and US Bank - Action Item

ACTION TAKEN: Trustee Hall had a comment regarding the language of the term 'and'; Deputy Clerk Hubbard advised Trustee Hall that it is required to have two signers. Trustee Hall made a motion to approve. Trustee May seconded. All in favor. **MOTION CARRIED**

- Wells Fargo 1350151625
- Wells Fargo 1600035467
- Wells Fargo 1600730254
- Wells Fargo 2807250572
- Wells Fargo 8927990401
- Wells Fargo 5201209938
- State Employees Credit Union 3001113700
- State Employees Credit Union 3001113750
- United Business Bank 630000357
- US Bank 3-559-5482-4635

5.0 Approval of the Revised Fire Chief/Safety Manger Job Description

ACTION TAKEN: Trustee Sanchez made a motion to approve the revised job description. Trustee May seconded. Trustee May asked the Volunteer Fire Chief if they had input and Fire Chief Wolonksy stated yes, we agree. All in favor.
MOTION CARRIED

6.0 EMW Gas Building Update - Discussion Only

DISCUSSION ONLY: Mayor Dial advised EMW Gas \$12,500/annually plus utilities. Mayor Dial wants to counteroffer at \$11,000/annually and the Town of Estancia will take over all utilities to include: Security, Internet, electricity, water, and garbage. And we are getting the building and parking lot. EMW Gas will keep the shop. Trustee Lovato makes a recommendation of a fair less amount due to the fact that we will take control of every component of the building. Wants to lower the counteroffer. Mayor Dial states we are getting closer to completing this move. Trustee Hall had a question regarding the original charter. Mayor Dial stated that if they give it back based on the original charter, EMW Gas would have to sell the property at fair market value and distribute the funds to Moriarty, Estancia and Willard. Trustee Hall states that this is more of a rental agreement. Trustee May wants to know the total utility cost plus a small number of the rent agreement. Trustee Lovato stated that the renter is the one who has full responsibility of the building maintenance. Mayor Dial talks about the day-to-day maintenance, but if a major sewer or water leak occurs, EMW Gas should be the one responsible. Mayor Dial stated that at the August 5th, 2024 meeting the Board should come to a conclusion to review the counteroffer.

7.0 Estancia Drinking Water System Update - Discussion Only

DISCUSSION ONLY: Mayor Dial states the pump has been running for approx.. 4 days and it is sustaining. We are also filling the pond. Mayor Dial states that he hopes the citizens know that if the pond is not being filled we have a drinking water problem. Sometimes next week if the water storage increases, Digger Services will come out and pull the wells. The Town has started the application process for the Water Trust Board Fund. Several of our State and Federal representatives have reached out offering assistance. They will help with writing a letter of support on behalf of the Town of Estancia. In a year from now we may be able to put another well on. We like to have a storage amount of 5 days' worth of water. Trustee Hall asked the well they are pulling is the one that was deepened. Mayor Dial brings up procurement and Deputy Hubbard stated that he will look into the procurement process. Mayor Dial stated that Ben Ray Lujan's office wants to send the New Mexico Homeland Security team to come to Estancia to inspect our wells. The County Manager Samantha O'Dell would have to inform them of an emergency, and Mayor Dial stated that we are no longer in an Emergency Situation regarding the Drinking Water System. Engineer may be able to use the original 2017 engineered well. Trustee May states that if the Town continues to grow, we will need another well. Mayor Dial stated that if CoreCivic is at full capacity they use the same amount of water as the residence in the Town of Estancia.

Adjournment


Trustee May made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor.

MOTION CARRIED

The meeting adjourned at 6:44pm

Approved: 

Date: 8/5/2024

Attest: 

Date: 8/5/2024